

# Field Research Safety Plan

## Form B: Field Research Coordination Plan

The Field Research Coordination Plan is used to keep trip leaders and on-campus peers organized with trip participant tasks before, on, and after the trip, ensuring that information is accessible between both parties for handling emergency situations.

“A plan is not putting you in a box and forcing you to stay there. A plan is a guide to keep you on course, efficient, and safe.”

— **Amber Hurdle**

### Field Research MIT On-Campus Contacts

*Designate a contact, knowledgeable of your plans, who will be on campus during your travel.*

*If international, contact International SOS (+1 215 942 8478) who have a list of MIT staff to contact.*

#### On Campus Contact:

Name:

Phone Number:

Alternate Phone:

Email:

*Does this person know all the activities that are going on and how to contact field work staff if needed?*

Yes

No

#### Alternative Contact:

Name:

Phone Number:

Alternate Phone:

Email:

*Does this person know all the activities that are going on and how to contact field work staff if needed?*

Yes

No

# Field Research Safety Plan

## Destination(s):

List your site destinations here and check off each site at the corresponding applicable hazard or supply.

A	
B	
C	

## Staff and Student Identification Checklist

Record status and completion for all participants going on the trip.

Name	ID #	Conversant in Destination Language			Staff		Student	
		A	B	C	FT /PT	Volunteer	Undergrad	Grad
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## Identity-based Hazards

Before embarking on your trip, ensure that all group members are aware of possible cultural challenges.

Safely preparing for the field goes beyond anticipating potential injuries and health hazards or predicting weather patterns. Caring for the health and safety of all group members means being mindful of the challenges that persons of varying identities (racial, ethnic, religious, LGBTQ+, gender, etc.) may encounter in a new culture. Utilize [MIT Global Support resources](#) to start educating yourself and enhancing your [cultural awareness](#). The [MIT Global Experience platform](#) is also a helpful resource for these purposes.

# Field Research Safety Plan

## List of Medical Considerations and Training

To learn more about First Aid/CPR/AED training, please contact MIT EMS's HeartSafe officers or email [heartsafe@ems.mit.edu](mailto:heartsafe@ems.mit.edu).

A	First Aid Training	D	
B	AED/CPR Training	E	
C		F	

Name	ID #	Training Tracker							
		A	B	C	D	E	F	Vaccinations	Medical Tests
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