



**LEVEL II INSPECTION – Division of Student Life**

PI: \_\_\_\_\_

Rm: \_\_\_\_\_ Tel: \_\_\_\_\_

Rm: \_\_\_\_\_ Tel: \_\_\_\_\_

Additional Rooms: \_\_\_\_\_

Date: \_\_\_\_\_

EHS Rep: \_\_\_\_\_

Rm: \_\_\_\_\_ Tel: \_\_\_\_\_

Rm: \_\_\_\_\_ Tel: \_\_\_\_\_

SPACE REGISTRATION			
___ Chemicals			
___ Biologicals			
___ General / Lab Safety			
Flammable Liquids +10		Exposed High Voltage	
> 55 gal Oil		Heat Stress	
Gas Cylinders		Hot Work	
Toxic Gases		Noise > 85 dB	
Satellite Accumulation Area (SAA)		Pressure Vessels	
Blood Borne Pathogen		Powered Industrial Vehicles	
Permit Required Confined Space		Power Tools	
Cranes / Lifts		# Eye Wash Station	
Elevated Platforms		Fire Extinguisher	
LOTO Equipment		Drench / Safety Shower	
Ergonomic Hazard or Lifting		Powered Industrial Vehicles	

X	CODE	FINDING
<b>General Safety</b>		
	GS-1	Space Registration and/or Green Card was not accurate and/or was missing.
	GS-2	Rooms were not posted with warnings for the hazards present in the room.
	GS-3	Required EHS training was not up to date.
	GS-4	Lithium ion batteries or battery packs not properly stored or charged.
	GS-5	There was evidence of spills not properly cleaned up.
	GS-6	There was evidence of eating and/or drinking in the area.
	GS-7	Compressed gas cylinders were not properly secured and/or labeled.
	GS-10	Personnel were not aware of or following drain disposal guidelines.
	GS-11	Mechanical lifting equipment was not restricted to only trained employees / not secure from unauthorized use.
	GS-12	Lock Out Tag Out procedures were not followed where required.
	GS-13	There was no Lock Out Tag Out kit available where required.
	GS-14	An appropriate sign was not posted at a known confined space.
	GS-15	No railings in place for a platform, scaffold, and/or work surface higher than 4 feet.
	GS-16	Trip hazards / floor holes / openings not properly covered or guarded.
	GS-71	The appearance of the area was not neat, orderly, and clean.
	GS-72	Sharps were not properly managed.
	GS-73	There was no sharps container in primary janitorial supply closet / other strategic location.
	GS-74	A Hazardous Communication summary sheet was not posted.

X	CODE	FINDING
	GS-75	Refuse disposal area was not properly maintained or in clean condition and/or lacked sufficient capacity or covered containers.
	GS-99	Other General Safety Finding (see details):
<b>Emergency Preparedness</b>		
	EP-1	Current emergency response information (e.g., Response guide, Green Cards, etc.) was not appropriately posted in all required areas.
	EP-2	Emergency eye wash stations/drench showers were obstructed.
	EP-3	Emergency eye wash stations/drench showers were not appropriately tested / inspected / tagged.
	EP-4	Area was not equipped with sufficient drench showers and eye wash stations.
	EP-5	Fire extinguisher tag missing, outdated or monthly inspections not documented on tag
	EP-6	Fire extinguisher was missing, discharged, or inaccessible.
	EP-7	Fire alarm or other emergency strobe lights were obstructed.
	EP-8	Clearance around sprinklers was less than 18".
	EP-9	Chemical / biological spill kit was not readily available / missing / misplaced / supplies are not available.
	EP-71	Evacuation maps were not posted.
	EP-72	Non-functional or blocked illuminated exit signs.
	EP-73	Evacuation routes were not clear and accessible.
	EP-74	Fire doors were propped open.
	EP-75	Fire extinguishers were not located within 25 feet of flammable storage.
	EP-99	Other Emergency Preparedness Finding (see details):
<b>Biological Safety</b>		
	BS-13	There was no current Exposure Control Plan (ECP) where applicable.
	BS-71	There is no current Exposure Control Plan (ECP) in the team room(s).
	BS-99	Other Biological Safety Finding (see details):
<b>Chemical Storage &amp; Use</b>		
	CS-1	Hazardous liquids were stored above eye level.
	CS-2	Chemical containers were not properly labeled.
	CS-3	Incompatible chemicals were stored together.
	CS-5	Liquid chemicals were stored on the floor without secondary containment.
	CS-7	Chemical containers were in poor condition.
	CS-8	SDS's were not readily accessible.
	CS-71	Chemicals were not stored appropriately when not in use.
	CS-72	Flammable liquids were not stored in approved flammable storage cabinet or room marked "FLAMMABLE."
	CS-99	Other Chemical Storage Finding (see details):
<b>Compressed Gas &amp; Cylinder Safety</b>		
	CG-3	Gas piping, regulators or other components in poor condition, incompatible or not appropriate for use.
	CG-6	Gas monitoring system not present or functioning properly.
	CG-6-1	Toxic or flammable gas monitoring system (TGMS) not present or functioning properly.
	CG-6-2	Oxygen monitoring system not present or functioning properly.
<b>Satellite Accumulation Areas (SAA)</b>		

X	CODE	FINDING
	SAA-1	Chemical waste containers were not firmly closed.
	SAA-2	Multiple waste containers of a single waste stream were within an SAA.
	SAA-3	Chemical waste containers were inappropriate or in poor condition.
	SAA-4	Tags or labels on chemical waste containers were missing, incomplete, inaccurate or not legible.
	SAA-5	Dates on labeled containers within the SAA were over 3 days old.
	SAA-6	The label identifying the SAA was missing.
	SAA-7	Incompatible wastes were not properly segregated.
	SAA-8	There was lack of appropriate secondary containment.
	SAA-9	The SAA location was not appropriate.
	SAA-10	Hazardous waste was kept outside a properly marked SAA.
	SAA-11	Non-waste materials were kept in an SAA.
	SAA-12	SAA(s) was (were) not inspected weekly.
	SAA-98	Multiple findings were identified in an SAA area (see details):
	SAA-99	Other SAA Finding (see details):
<b>Main Accumulation Area (MAA)</b>		
	MAA-71	The signage identifying the MAA was missing.
	MAA-72	There was lack of appropriate secondary containment.
	MAA-73	Chemical waste containers were inappropriate or in poor condition.
	MAA-74	Chemical waste containers were not firmly closed.
	MAA-75	Tags or labels on chemical waste containers were missing, incomplete, inaccurate or not legible.
	MAA-76	Dates on labeled containers within the MAA were over 90 days.
	MAA-77	Hazardous waste was kept outside a properly marked MAA.
	MAA-78	Spill supplies were not located nearby.
	MAA-799	Other MAA Finding (see details):
<b>Personal Protective Equipment (PPE)</b>		
	PPE-1	PPE suitable for the hazards in the workplace was not available, stored appropriately, and/or maintained in generally good condition.
	PPE-3	Respiratory protection was not appropriate, maintained or stored properly.
	PPE-4	Respirators are being used without an EHS evaluation and approval.
	PPE-71	Personnel were not wearing eye protection, lab coats, gloves and other appropriate PPE.
	PPE-99	Other PPE Finding (see details):
<b>Electrical Safety</b>		
	ES-1	Extension cords were not used properly (e.g., daisy chained, used in place of permanent wiring).
	ES-4	Access to an electrical panel was obstructed.
	ES-5	An area where wet conditions are anticipated was not protected by a Ground Fault Circuit Interrupter (GFCI).
	ES-6	Exposed electrical components were observed.
	ES-7	Portable electric tools and equipment were not grounded/double insulated.
	ES-8	Electrical panel latch inoperable or panel not capable of being closed.
	ES-9	GFCI not working.

X	CODE	FINDING
	ES-99	Other Electrical Safety Finding (see details):
<b>Shop Safety</b>		
	SS-1	Machine guarding was not present or was inadequate.
	SS-2	Chemical (product) list was unavailable or incomplete.
	SS-4	Local ventilation was in need of evaluation.
	SS-5	There was no current hot work permit, where required.
	SS-6	Stationary power equipment was not secured in place.
	SS-7	Emergency power cutoff switch not accessible or was not working.
	SS-71	Doors to and from shops were not kept closed when required.
	SS-72	All electrical service panels were not enclosed.
	SS-73	There was evidence of current oil leaks on machinery and equipment.
	SS-74	Machinery / equipment / portable power tools were not clean (free of oil/grease/dust), or electrical cords were not in good condition.
	SS-99	Other Shop Safety Finding (see details):
<b>Universal Waste</b>		
	UW-71	Universal wastes were not in appropriate boxes or containers.
	UW-72	Universal wastes were not properly labeled with the words "Universal Waste," waste type and date.
	UW-73	Broken lamps were mixed with universal wastes.
	UW-74	Universal wastes have been stored for more than one year.
	UW-799	Other or multiple Universal Waste Findings (see details):
<b>Kitchen Safety</b>		
	KS-71	Kitchen fires suppression systems were not appropriately tested, inspected and/or tagged.
	KS-72	Cooking oil or grease storage areas were not in generally clean condition.
	KS-73	Cooking oil or grease storage areas had evidence of leaks or spills.
	KS-74	Used cooking oil/grease containers were not stored appropriately to prevent a leak and oil entering a drain/waterway/or the ground.
	KS-75	Used cooking oil / grease was not stored in covered containers.
	KS-76	Kitchen hoods cleaning was past due and/or sticker was missing.
	KS-799	Other Kitchen Safety Finding (see details):
<b>Other Findings</b>		
	OTH-99	Other Finding (see details):